



OFFICE MANAGER

- Wade Shows, the largest family-owned carnival in the US, is looking for a skilled, dedicated office manager. Candidates must have accounting and financial experience and possess computer skills, including proficiency with Excel. Familiarity with digital ticketing systems is preferred, but not required.
- The position requires accuracy, attention to detail, and the ability to work under pressure.
- The manager will travel to our various events through the 8–10-month season. Transportation, RV living arrangements, and health insurance are available.
- The successful applicant can choose between an 8–10-month position or year-round employment.
- Must be able to pass a background check and drug screen upon hiring.
- Please send resume, references, and salary requirements to: frank@wadeshows.com