



2022 IAFE Management Conference Refund Policy

- We are happy to refund your registration as follows:
 - a) A full (100%) refund of all fees paid will be made if the cancellation is received April 1, 2022. To receive this refund, you must send written notice of cancellation on or before April 1, 2022, either via email (to reg@fairsandexpos.com) or mailed/shipped (IAFE, Attn: Registrar, 3043 E. Cairo, Springfield, MO 65802 – Your envelope must be postmarked by April 1, 2022.
 - b) For cancellation requests received between April 2, 2022 and April 8, 2022, 75% of the Registration Fee will be refunded. To receive this refund, you must send written notice of cancellation no later than April 8, 2022 either via email (to reg@fairsandexpos.com) or mailed/shipped (IAFE, Attn: Registrar, 3043 E. Cairo, Springfield, MO 65802 – Your envelope must be postmarked by April 8, 2022.
- You do not have to supply a reason for the cancellation in order to receive a refund.
- The reason for the retained amount after April 2, 2022 is to cover some of the expenditures the association has already incurred on your behalf.
- Refunds will be processed according to how the registration was paid. If paid by credit card, the refund will be issued back to the card (it may take several days for it to show on your account). If paid by check, the refund will be issued by IAFE check.
- The only exception to this policy would be acts of Nature and those instances will be address on an individual basis.
- **No refunds will be made after April 8, 2022.**